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Executive " ristry

6 November 1972

MEMORANDIIM	FOR.	Executive Director-Comptroller
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SUBJECT

- Candidate for Assignment

to Office of the Inspector General

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Bill:

Jack Coffey has nominated for assignment to the Inspection Staff. Joined the Agency in 1953 as an administrative officer. He spent the next 17 years in ORR and its successor OER. He is currently assigned as Executive Officer for the Office of Finance and directs the activities of the Support Staff. Jack Coffey believes he has potential for considerable growth and has been held back by his long time in DDI. I discussed with his current supervisor, who is very high on him and stressed his ability to deal with people.

I don't know him but a review of his file, coupled with Coffey and description, makes me believe he is qualified to do our job. I believe the Staff needs some men who are coming along--it is good for the Staff and broadening for the individual. Security and Medical clearances have been received.

Please let me know if

acceptable.

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Attachment

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